

Dear Job Aspirant,

We wish to connect with you for the position of Career Counsellor.

**Designation:** Career Counsellor

**Qualification:** Master's degree in Psychology (Any Specialization) / PG in career counselling or guidance/ or similar field

**Location:** Mumbai

**Experience:** 2 to 3 years counselling experience with teenagers and adults.

### **Company Profile:**

**ProTeen** is an integrated digital platform to guide students through the process of selecting an academic stream, identifying their interests and aptitude, and enabling skill development required for 21<sup>st</sup> century employment. Designed for both high school and college students, ProTeen is the essential first step towards becoming career ready.

As a leading global digitally enabled career guidance platform, ProTeen understands the importance and challenges while making a career choice. We provide solutions designed to strengthen all dimensions of awareness crucial to picking an integrated academic and career path. We are part of **NEAT 2.0**, an initiative by the **Ministry of Education (Govt of India)** and **AICTE** (All India Council of Technical Education).

You can find more details on [www.proteen.com](http://www.proteen.com)

ProTeen is a UNIDEL company. UNIDEL, founded in 1973, is a technology group focused on sectors being reshaped by automation. UNIDEL serves global customers with disruptive technology solutions across the Industrial IoT, FinTech, and EdTech segments.

### **Roles & Responsibilities:**

- Guiding students in determining their interests and abilities using a wide range of methods, such as assessments, interviews and report analysis.
- Help students craft a long-term plan for reaching their career objectives.
- Curate content related to careers and other industries.
- Involved in various research / collating education related information.
- Creating presentations/ designing reports on various topics.
- Involved in Market research.
- Provide career counseling session with students and parents.
- Develop positive working relationship with faculty, administrative and co-workers to achieve desired goals.
- Research and analyze current employment trends in various industries.
- Agility to handle multiple roles.

**Desired Candidate Profile:**

- Knowledge of psychological assessments and practice
- Good Counselling Skills and knowledge
- Superior communication skills
- Research skills
- Ability to empathize with a wide range of people
- Listening skills
- Capacity for handling stressful situation