

Dear Job Aspirant,

We wish to connect with you for the position of Research Executive.

Designation: Research Executive

Qualification: Any Graduate

Location: Mumbai

Experience: 1 to 4 years

Company Profile:

ProTeen is an integrated digital platform to guide students through the process of selecting an academic stream, identifying their interests and aptitude, and enabling skill development required for 21st century employment. Designed for both high school and college students, ProTeen is the essential first step towards becoming career ready.

As a leading global digitally enabled career guidance platform, ProTeen understands the importance and challenges while making a career choice. We provide solutions designed to strengthen all dimensions of awareness crucial to picking an integrated academic and career path. We are part of **NEAT 2.0**, an initiative by the **Ministry of Education (Govt of India)** and **AICTE** (All India Council of Technical Education).

You can find more details on www.proteen.com

ProTeen is a UNIDEL company. UNIDEL, founded in 1973, is a technology group focused on sectors being reshaped by automation. UNIDEL serves global customers with disruptive technology solutions across the Industrial IoT, FinTech, and EdTech segments.

Roles & Responsibilities:

- Curate content related to careers
- Collate and analyse education related information
- Ensure language, consistency, and grammar
- Research and analyse current employment trends in various industries
- Create presentations on various topics
- Able to handle many career data efficiently and correctly
- Conduct extensive research, wherever required

- Understanding the market requirements especially related to educational purpose and adding to the knowledge repository

Education and Experience:

- Bachelor's/master's degree from a recognized university in India or abroad. English Literature, Commerce, Arts, Psychology or a related field is highly desirable

Desired Candidate Profile:

- Excellent written & verbal skills
- Strong command over English Language
- Ability to think critically
- Initiator and Independent worker
- Experience in creating detailed reports and giving presentations
- Strong attention to details
- Ability to work independently under tight deadlines
- Interest in market research
- Agility to handle multiple tasks
- Effective time management skills to meet deadlines on multiple tasks, projects and priorities
- Distribute timely and accurate work
- Professional and positive attitude
- Leadership/ ownership of assigned project(s) within the R & D department

If you find the above job opportunity is suitable to your profile, kindly share your updated CV to careers@proteen.com

Regards,

HR Team, ProTeen

Website - www.proteen.com