



# ASSET VANTAGE

Designation: DMS Associate

## Company Profile :

### What the AV team builds

We **build** award-winning global SaaS technology products.

We help global families get control of their complex wealth through technology and global accounting and investment best practices to make well-informed financial decisions.

Founded in 2011, we have a strong customer presence in North America, Middle East and India and expanding fast in other key geographies as well.

## Job Roles and Responsibilities:

- Assisting the US and Indian clients with on-boarding data across investment vehicles and Accounting (Initial and on-going)
- Learning and exploring different type of data feed on bankable assets (equities, mutual funds, bonds, hedge funds, etc.), identify the sources and cleanse the data to match the platform's requirement.
- Learning and understanding investments management and accounting
- Learning different types of investment structures in the US (custodians, banks, etc.) and the type of transactional feed coming from these. Identify how the platform can be improved to match the feeds.
- Coordinating periodic reviews with clients to ensure sanity of database
- Working with clients (wealth owners, accountants, and CA's) on usage of the system. Understanding issues / bugs on the system and ensuring these are filed and tracked for resolution
- On the feet problem identification and resolving w.r.t internal and external issues in the system
- Identifying possible feature upgrades and optimizations based on client interactions and personal hands-on experience while working with client teams and soliciting feedback.



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## Technical Skills :

- Basic Investment and Accounting knowledge.
- Strong fluency with Excel formulas and functions.
- Highly proactive in approach.

## Personality and Interpersonal Skills :

- Ability to streamline functions and passion to learn and grow.
- Strong interpersonal skills, including written and oral communication skills.
- The ability to work independently.
- Excellent communication and presentation skills; be comfortable interacting with all levels of management.

## Experience:

- 1 – 3 years of experience

## Qualification:

- BA, BS, or B.Com degree required (Bachelor's Degree in Accounting/Finance/Economics)
- Finance or Accounting are preferred major fields

## Location:

**Location** – Mumbai/Pune

**Note:** - May have to travel periodically.

**Working Hours:** - 9:00 am to 6:00 pm

**Working Days:** - Monday to Friday